If you would like additional copies of this brochure, contact the NACAC national office:

Students' Rights and Responsibilities
1631 Prince Street
Alexandria, VA 22314-2818
Phone: 703/836-2222
800/822-6285
Fax: 703/ 836-8015
www.nacacnet.org

Students applying to college have the right to certain information about colleges and universities, and about how much it costs to go to college. The U.S. government requires that colleges and universities provide prospective students with the following information.

Most colleges and universities post this information on their Web sites. In addition, campuses are required to dedicate at least one staff member as a “customer service” information provider. College admission offices will be able to direct you to that staff member to answer your questions.

Prospective students have the right to know:

Colleges Must Provide:

General:
• The cost of attending an institution, including tuition, books and supplies, housing, and related costs and fees
• Requirements and procedures for withdrawing from an institution, including refund policies
• Names of associations that accredit, approve or license the institution
• Special facilities and services for disabled students.

Academics:
• The academic program of the institution, including degrees, programs of study, and facilities
• A list of faculty and other instructional personnel
• A report on completion or graduation rates at the college
• At schools that typically prepare students for transfer to a four-year college, such as a community college, information about the transfer-out rate.

Financial Aid:
• The types of financial aid, including federal, state and local government, need-based and non-need-based, and private scholarships and awards
• The methods by which a school determines eligibility for financial aid, how and when the aid is distributed
• Terms and conditions of campus employment, if financial aid is delivered through a work-study aid program.

For more information about student financial aid, visit www.studentaid.gov.

Campus Security:
• Procedures and policies for reporting crimes and emergencies on campus, as well as the system of adjudication
• The number and types of crime reported on and around campus
• The school’s drug offense policy, as well as descriptions of the school’s drug awareness and drug use prevention programs.

To compare campus crime statistics for different colleges, visit http://ope.ed.gov/security.

You can obtain much of this information at the “College Opportunities Online (COOL)” Web page, operated by the U.S. Department of Education at: http://n操ed.gov/pds/cool or visit the “Student Guide” at: www.studentaid.ed.gov/ students/publications/student_guide/index.html.

National Association for College Admission Counseling
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Thinking about college? Think of us.

www.nacacnet.org • 800/822-6285

If you need more information about college admission, contact the counselors in your school. They want to help you make good decisions about your future.

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Before You Apply:
• You have the right to receive factual and comprehensive information from colleges and universities about their admission, financial costs, aid opportunities, practices and packaging policies, and housing policies. If you consider applying under an early admission plan, you have the right to complete information from the college about its process and policies.
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When You Are Offered Admission:
• You have the right to wait until May 1 to respond to an offer of admission and/or financial aid.
• Colleges that request commitments to offers of admission and/or financial assistance prior to May 1 must clearly offer you the opportunity to request (in writing) an extension until May 1. They must grant you this extension and your request may not jeopardize your opportunity to request (in writing) an extension until May 1. They must grant you this extension and your request may not jeopardize your opportunity to request (in writing) an extension until May 1. They must grant you this extension and your request may not jeopardize your opportunity to request (in writing) an extension until May 1. They must grant you this extension and your request may not jeopardize your opportunity to request (in writing) an extension until May 1. They must grant you this extension and your request may not jeopardize your opportunity to request (in writing) an extension until May 1. 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